

The Heritage Academy Kolkata

NOTICE

THA/2017-18/520

Date: 12-06-2017

This is for information of all concerned that the Summer Vacation shall be from June 17, 2017 (Saturday) to July 16, 2017 (Sunday), both days inclusive.

Odd Semester classes for the continuing batches will commence from July 19, 2017, Wednesday and a two week foundation course for the freshers in BBA and BCA Program will commence from July 10, 2017 (Monday).

For smooth conduct of foundation course for BBA and BCA students, setting up of Media Science Lab and any other emergency purpose skeleton staff will be retained by the undersigned for BBA and BCA Department and Dean Media Science for Media Science Department. It may be noted that such members of vacation staff would be entitled for EL for one day for three days detained, as per existing provision for the Service Rules of the Institute.

It may further be noted that duty assigned to any member of faculty and staff in connection with even semester examination is mandatory even during vacation. However, those members of faculty and staff who have been assigned invigilation duty from 17th June, 2017 (Saturday) till the completion of the examination, would be entitled for 1 (one) day SCL per day of invigilation duty which shall remain valid for 3 (three) months.

Prof. Gour Banerjee
Principal
The Heritage Academy